COTS Enterprise Architecture Workgroup
Meeting Minutes
March 15, 2001
DIT Executive Conference Room
1:30 PM

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ATTENDANCE

Members: Murali Rao, VDOT (Cochairman); Tim Bass, VRS; Bethann Canada, DOE; Linda Foster, TAX; Randy Horton, DRS; James Jokl, UVARandy Horton, DRS; Troy DeLung, DEQ;.

Guests, Representatives, and Staff:

Guests: Leslie Carter, DIT; Bill Derr, DTP; Paul Dodson, DIT; Doug Leber, Tivoli/IBM; Jenny Wootton, DTP.

Representatives: Mike King, DIT (for Bill Mize)

Staff: Paul Bucher, VDOT; Brian Mason, DTP; Paul Lubic, DTP; Mike Sandridge, DTP; Dan Ziomek, DTP.

Members Absent: David Mulchany, Fairfax County (Cochairman); Troy DeLung, DEQ; Bob Haugh, DOC; Ted McCormack, CLG; Bill Mize, DIT (sent representative); Bob Pontius, VEC; Tim Bass, VRS Jerry Simonoff, DTPBob Haugh, DOC; James Jokl, UVA; Ted McCormack, CLG.

WELCOME AND OPENING REMARKS

Murali Rao convened the meeting of the COTS Enterprise Architecture Workgroup at 1:30 PM and delivered opening remarks concerning the 3-8-2001 COTS meeting, the COTS Executive Committee meeting on 3-12-2001, and the progress of the EA Communication Team.

APPROVAL OF MINUTES

The minutes of the February 15, 2000 meeting were approved.

PROCUREMENT PARTNERSHIP PRESENTATION

Discussion

Leslie Carter and Paul Dodson presented their approach to Statewide IT procurements. It involves COTS Workgroups to set strategic buying plans as well as review of the procurements. The EA Workgroup expressed an interest in review of all such procurements in terms of enterprise-wide issues such as interoperability.

Action Items

1. EA Workgroup will decide if they should be responsible for the hardware and software procurement categories. A decision will be made at the April 12, 2001 meeting.

EA DOMAIN ARCHITECTURE FAST TRACK

Discussion

Paul Lubic gave an update on the status of the development of the domain architectures for the Network, Security, and Middleware domains. The workshops were successful and staff is developing draft architecture design documents.

Action Items

EA Workgroup Staff will make drafts of the architecture design documents available to domain team members for review as soon as possible. EA Workgroup members will review after the domain teams.

EA WORKGROUP COMMUNICATIONS

Discussion

Bethann Canada, Chairperson, reported that the communication plan is being developed. The audiences are being identified, and messages are being crafted.

Action Items

The team will continue development of the communication plan.

EA DOMAIN ARCHITECTURES

Discussion

Paul Lubic reported that the next set of domain architectures needs to be chosen so that we can begin the member nomination process as soon as possible.

Action Items

EA Workgroup members will evaluate remaining domains and come to the next meeting ready to choose the next set to be designed.

Meeting Schedule:

The next workgroup meeting will be April 12, 2001 in the DIT Executive Conference Room @ 1:30 PM.

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